

INTERN FOR A DAY

DETERMINING YOUR JOB PRIORITIES

When you are evaluating possible careers and future employers, many factors can come into play: personal values, company location, salary, advancement potential, industry type and corporate culture may be important to you. Perhaps it's something else. To find a good career match, you must identify opportunities that align with as many of your top priorities as possible.

Ranking Your Priorities:

Below you will find a list of various factors that can go into selecting a job or internship. This exercise will also be helpful when applying to job shadow opportunities. The Intern For A Day program allows you the opportunity to determine which priorities are most important to you before having to commit to an opportunity long term.

Take a moment to rank the factors and identify the top three that are most important to you at this time. As you gain experience these priorities may shift for you. It's crucial you take time to check-in with yourself to assess what you really want from your professional life.

PRIORITIES:

Industry

Position type/job title

Geographic location

Physical location (*in-person, hybrid, remote?*)

Schedule (*regular, day/evening/overnight, flexible?*)

Salary

Travel (*frequent, occasional, never?*)

Work environment (*competitive or collaborative?*)

Work style (*team oriented or independent?*)

Variety in daily tasks

Organization size

Company values

Advancement (*high/moderate/little to no opportunity?*)

Personal professional development